

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
13 JUNE 2017**

PRESENT:

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
ANNE LAMBERTON	-TOBYHANNA TOWNSHIP	-MEMBER
JOHN JABLOWSKI	-TOBYHANNA TOWNSHIP	-MEMBER
BRANDON IGDALSKY	-TUNKHANNOCK TOWNSHIP	-MEMBER
MICHAEL OSER	-BOROUGH OF MOUNT POCONO	-MEMBER
RALPH MEGLIOLA	-BARRETT TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
ALMA RUIZ-SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

ABSENT:

FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-TREASURER
JUAN ADAMS	-COOLBAUGH TOWNSHIP	-SECRETARY

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to approve the minutes of 9 May 2017 as presented, seconded by Anne Lamberton:

Lynn Kelly stated, on page 2 top half after the motion, she was requesting recording of the April Meeting be preserved but one word changes the context of her request. She also indicated that Chief Wagner's response was not included.

Alma Ruiz-Smith asked if the 11 April 2017 Minutes have been revised to include the statement read last month? She also requested that the minutes be reformatted to include the date at the bottom of the page from the right side to the left side. Ms. Ruiz-Smith referring to the Re-Paving Project, she wants to make sure that it is clarified for the public that Mr. Moyer is not putting in a bid through Papillion & Moyer he is just doing this as an expert.

Lynn Kelly stated that meeting to meeting things are asked to be changed in the minutes where we are making notations of things not in the minutes then new minutes are not received and there is no clarification in the next set of minutes that these things were discussed and she asked how we are going to deal with this? Chief Wagner stated that we have to go by the motion that is on the floor and the motion was to accept the minutes as presented there was not a second motion to amend the minutes and that would need to be discussed by the Commission.

Motion:

Lynn Kelly made a second motion to approve the minutes with corrections as stated, seconded by Alma Ruiz-Smith

John Jablowski asked if this is to make corrections to the minutes currently before us, David Moyer answered yes.

With no additional comments or questions the motion passed unanimously with Michael Oser abstaining.

After further discussion the clarification was leave the approved 11 April 2017 Minutes as approved and to note the changes on the 9 May 2017 Minutes.

APPROVE BILLS:

Motion:

Brandon Igdalsky made a motion to approve the Bill-pack of 13 June 2017 in the amount of \$268,550.46, seconded by Francis DePiano;

Alma Ruiz-Smith questioned what check #15132 to Industrial Appraisal Company was for. Chief Wagner stated that was for the inventory of equipment as requested from our Auditors. Also check #15148 to Shred-It, Alma indicated that Coolbaugh Township hosted a shredding event a few weeks back and stated they would be holding another one in October so if the Commission wanted to piggy back with Coolbaugh and save the Commission the cost she can reach out to her board.

With no additional comments or questions, the motion passed unanimously.

POLICE REPORT:

Total calls for the month of May were 1175 consisting of 1093 Complaints and 82 Accidents. There were a total of 115 Criminal Arrests, 362 Traffic Arrests, 243 Vehicle Code Warnings and 17 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the May Police Report, seconded by Alma Ruiz-Smith.

Alma Ruiz-Smith requested on the margin side of the UCR Crime Stats Municipal Breakdown a color coded chart.

Karl Davis asked the chief if he can forward an Ordinance that they have been having problems with in the Borough. Chief stated yes to have Lori forward it to him.

With no additional comments or questions the motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for May. He stated that Car 3 & 7 have been decommissioned and will be going out for bid within the next month or two.

Motion:

Brandon Igdalsky made a motion to accept the May Vehicle Report, seconded by Alma Ruiz-Smith. The motion passed unanimously.

NEW BUSINESS:

- **Computer Infrastructure**

Chief Wagner gave a brief description of the status of our computer system infrastructure and introduced Mel Pfirman of ISS Solutions who presented the overview for upgrading our Virtual Environment and Email System to Office 365. Mr. Pfirman answered numerous general questions from the commission.

Motion:

Brandon Igdalsky made a motion to accept the ISS Solutions Proposal for \$13,390.00 to upgrade our Software and Equipment, seconded by Francis DePiano;

Lynn Kelly mentioned the notation on the quote “deviation from this estimate (greater than 10%) will be discussed and require approval so there could be up to 10% increase to the cost of the proposal and should be accounted for in the motion.

Brandon Igdalsky revised his motion to include not greater than 10% deviation; Francis DePiano seconded the revised motion. The motion passed unanimously.

- Alma Ruiz-Smith referred to the Budget vs. Actual Report given last meeting stating the budget reports are incorrect the budget shows \$96,992 for the Chief but the 2017 Salary per the Chief contract is \$100,660. She also questioned the Lieutenants budgeted amount vs. the contracts and requested a copy of the second Lieutenant contract.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – None

Tunkhannock Township – None

Coolbaugh – Lynn Kelly put in a request of the Chairman to take Roll Call at the beginning of all meetings. Alma Ruiz-Smith also thanked the chief for his email giving the mortgage information as requested and that she also received information from Fred Courtright, closing statement, amortization schedule, etc. and relayed that to the Coolbaugh Township Board.

Mount Pocono – Michael Oser indicated the first concern was addressed by Karl Davis regarding Ordinances for vacation rentals and also enforcement of the noise ordinances relating to the vacation rentals. The second concern is regarding the Mount Pocono Municipal Authority will be starting their \$20 million expansion with \$7 million for the infrastructure for Spray Irrigation and the problems with dirt bikes and how this will be handled. David Moyer indicated that normally chain link fences are required and installed due to the cost of the projects which is something he may need to look into.

Barrett Township – None

- **2018 Hiring** – Nothing new from last month to report.
- **Re-Paving Project** – David Moyer indicated that should be here for approval at our July meeting.
- **Pension** – Chief Wagner indicated that there was a Quarterly Pension Meeting on May 16. Total market value of the fund was \$18,872,324 on 1/1/17 with first quarter Net Flows out of (\$210,525) and Return on Investments of \$802,968 for a balance of \$19,464,768 as of 3/31/17.

Michael Oser asked the Chief if the Pension is funded. Chief stated that as of last year when he last checked we were at about 103% funded but they caution to not view that as fully funded because that can swing depending on market conditions.

Alma Ruiz-Smith asked what commission we are paying to the investment company. Chief stated he will get her that information.

- **Accreditation** – Chief Wagner stated that the on site assessment was conducted on June 8 and 9 and it went exceptionally well indicating that not a single policy or file was returned to us by the assessors for changes. During the exit interview the assessors relayed that it was a pleasure to do our department, we were the single easiest department to assess and they are recommending us for re-accreditation. Chief Wagner gave public recognition to Detective Chris Boheim for taking on the job and doing such a great job.

- **Community Events / Letters of Support**

May 2 – Cpl. Matt Nero and Ofc. Derek Chaffee met with Youth Justice Works with Children & Youth – Presentation on drugs and drug paraphernalia and weapons that may be discovered inside homes

May 9 – Lt. Steve Williams, Lt. Kris Vogt and Ofc Derek Chaffee – attended Monroe County Night at Northampton Community College

May 10 – Chief Chris Wagner, Lt. Kris Vogt and Ofc. Jason Wile – met with Tim Lee at the Learning Center in Coolbaugh Township regarding building security

May 11 – Cpl. Matt Nero, K9 Niko and Ofc. Burk – Poconoski Child Care and Learning Center in Mount Pocono – Law Enforcement meet & greet

May 14 – Sgt. Charlie LaRue – attended PA State Police Sun Day Camp at Pocono Raceway

May 20 – Sgt. Charlie LaRue – Color Guard joint Law Enforcement Military Ceremony honoring Fallen Heroes

May 22 – Ofc. Dan Smelas joined Tracey Fox of North Central Highway Safety – Car Seat Safety Check at Mountain Center in Tobyhanna

May 28 – Cpl. Matt Nero, K9 Niko and Ofc. Dan Smelas – attended Mount Pocono Fly-In Breakfast

Heartfelt letter of thanks received for Cpl. Matt Nero handling of a victim of an overdose.

Recognition of Phoenix Athletica – Major Sponsor of the Cardinal 5K being held June 24 at Pocono Mountain East High School. Portion of the funds raised will benefit our K9 Unit

2017 Golf Fund Raiser for PMRPF will be held on Monday August 28

PUBLIC PARTICIPATION:

Brandon Igdalsky, Pocono Raceway, commended the Chief and the Department on help over the weekend with the NASCAR Security needs.

An attendee also commended the department for the job well done with the Pocono Mountain East Graduation and Race Weekend with the traffic control.

Michael Oser made mention of possible Sunshine Law violation when during last month's commission meeting he tried to get in at 7:44 but the door was locked. Chief stated that historically we have found that everyone is normally in the building by 7:30 but like in this situation it does happen and that will be addressed so it does not happen in the future. He also asked about his Right to Know request denial that was appealed and then reversed and requested an explanation. Chief Wagner gave the explanation that upon legal advice it was originally denied but after our solicitor researched further the decision was reversed.

Vincent Massaro commended the officers of the department and commented that he would like to see drug crackdown increase.

Karl Davis advised the Chief about strange activity in the Shop Rite parking lot after the store closes.

David Moyer asked for any other questions from the public, being none:

ADJOURNMENT:

Motion:

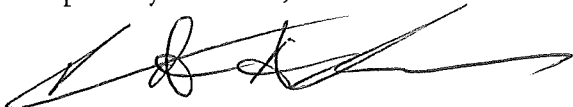
Francis DePiano made a motion to adjourn the meeting,

Andrew Scott apologized, and then mentioned that something was brought to his attention about a grievance concerning Commissioner Oser allegations against him for violations against the bargaining agreement. David Moyer indicated that he believes that has been resolved and we are moving forward. Mr. Oser stated that is the voice of the Commission but stated he has yet to receive his apology and the apology to the Mount Pocono Borough Council.

Motion:

Francis DePiano again made a motion to adjourn the meeting, seconded by Anne Lamberton. The motion passed unanimously. The meeting adjourned approximately 8:10 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Juan Adams', written over a horizontal line.

Juan Adams
Pocono Mountain Regional Police
Commission Secretary