

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION  
REGULAR BUSINESS MEETING  
14 AUGUST 2018**

**PRESENT:**

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
ALMA RUIZ-SMITH	-COOLBAUGH TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE
HARRY COLEMAN		-SOLICITOR

**ABSENT:**

FREDERICK COURTRIGHT	-BOROUGH OF MOUNT POCONO	-SECRETARY
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER

**EXECUTIVE SESSION:**

There was an Executive Session on Personnel, Insurance and Legal prior to the Regular Meeting. The Executive Session began approximately 6:40 p.m. and ended approximately 6:50 p.m.

**CALL TO ORDER:**

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

**ROLL CALL:**

**APPROVE MINUTES:**

**Motion:**

Francis DePiano made a motion to adopt the minutes of 10 July 2018, seconded by David Carbone. The motion passed with Claudette Williams abstaining.

**APPROVE BILLS:**

**Motion:**

Francis DePiano made a motion to approve the Bill-pack of 14 August 2018 in the amount of \$170,035.52, seconded by Juan Adams.

Alma Ruiz-Smith questioned check 15984; asking if tuition was paid for all officers. Chief confirmed that it is and stated that the amount paid was based on the grade received and enrollment as a Major Criminal Justice.

With no additional questions or comments the motion passed unanimously.

**POLICE REPORT:**

Total calls for the month of July were 1350 consisting of 1246 Complaints and 104 Accidents. There were a total of 100 Criminal Arrests, 295 Traffic Arrests, 155 Traffic Warnings and 24 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

**Motion:**

Francis DePiano made a motion to accept the July Police Report, seconded by Juan Adams. The motion passed unanimously.

**VEHICLE REPORT:**

Chief reviewed the mileage and expense report for July. Chief reported two new Ford vehicles are in and being up fitted; the motorcycles are up fitted and being striped.

**Motion:**

Francis DePiano made a motion to accept the July Vehicle Report, seconded by David Carbone. The motion passed unanimously.

**NEW BUSINESS:**

- **2017 Financial Audit** – Carl Hogan of BBD presented the 2017 Financial Audit to the Commission, reviewed some key points of the report and answered questions from the Commission.
- **2<sup>nd</sup> Quarter 2018 Budget Review** – Chief Wagner reviewed select individual line items on the 2018 2<sup>nd</sup> Quarter Budget vs Actual. He stated all overall expenses are at 42.9% of the budget.

Claudette Williams asked about the agreement once the candidates attend the academy. Chief stated if they resign within the first year they have to reimburse the department for the academy training.

**Motion:**

Francis DePiano made a motion to accept the 2<sup>nd</sup> Quarter Budget Review Report, seconded by Juan Adams. The motion passed unanimously.

- **2<sup>nd</sup> Quarter Treasurer Report** –

General Fund-\$3,124,837.78, Prescription Fund-\$22,500.80, Capital Projects Fund-\$14,919.05, Asset Forfeiture Fund-\$338,429.55, Capital Reserve Fund-\$228,712.99, Police Pension Fund-\$21,420,126.33, Non-Uniform Pension-\$173,661.83

**Motion:**

Francis DePiano made a motion to accept the 2<sup>nd</sup> Quarter Treasurer Review Report, seconded by Brendon Carroll. The motion passed unanimously.

- **Personnel** – Chief Wagner stated he received a letter of resignation from Officer Maurice Vaccaro, with a resignation date of January 4<sup>th</sup> 2019. Officer Vaccaro will start using accrued paid time off November 25, 2018.

Chief Wagner asked if a motion was needed to except the resignation. Atty. Coleman stated according to Roberts Rules no motion was needed specific to the resignation.

**UPDATE:**

- **Member Municipality Concerns**

Tobyhanna Township – N/A

Tunkhannock Township – Thank to officers- outstanding job for Race

Coolbaugh – Lynn Kelly asked if any of the municipalities have not passed the Municipal Police Agreement. Alma Ruiz-Smith requested patrol several times a day in Pocono Summit Lake Estates.

Mount Pocono – Thanks for vehicle donated from PMRPD.

Barrett Township – N/A

- **2018/2019** – Hiring

Chief Wagner stated the application process ended on August 10<sup>th</sup> with 140 applicants. Written test is Saturday, August 18<sup>th</sup>, and the PT will be on September 16, 2018

- **2019 Budget** – Budget Committee was formed with: David Carbone, Francis DePiano, Claudette Williams, Lynn Kelly, Kurt Cummings, John Seese (schedule to be determined).

- **Pension** – Next pension meeting is scheduled for 8/21/18-Distress level 0

- **Community Events / Letters of Support**

July 3<sup>rd</sup> – Ofc. Smelas and Tracy Fox, safety presentation at the Pocono Mountain Library on car seats, seatbelts, bicycle, strangers and swimming.

July 4<sup>th</sup> – Ofc. Michaels and Ofc. Sheranko, Buck Hill 4<sup>th</sup> of July parade.

July 10<sup>th</sup> – Ofc. Johnson, Barrett rotary Club concert in the park

July 12<sup>th</sup> – Ofc. Chaffee, radio talk show with Tracy Fox on Highway Safety

July 12<sup>th</sup> – Chief Wagner, Lt. Vogt, Lt. Williams, Cpl Nero and K-9 Creed served food at the Burnley Workshop

July 14<sup>th</sup> – Ofc. Michaels, PineCrest Breast Cancer 5k

July 14<sup>th</sup> – Ofc. Wile, Tobyhanna Township Party in the Park

July 15<sup>th</sup> thru 20<sup>th</sup> – Cpl. Nero and Ofc. Wile, Camp Counselors at Troop N Camp Cadet

July 4<sup>th</sup>, 12<sup>th</sup>, 18<sup>th</sup> – Sgt. Posluszny put on a SWAT demonstration for the Boy scouts at Camp Minsi

Camp Minsi recognized PMRPD with a plaque of thanks for service and support of the Camp Minsi program.

Chief Wagner received a letter from PA Chiefs of Police Association stating their appreciation for our participation in the Pennsylvania Chiefs of Police Education and Training Conference.

Alma Ruiz-Smith thanked the Chief for attending the Burnley Workshop event.

### **PUBLIC PARTICIPATION:**

Vincent Massaro – Coolbaugh Township – asked why it takes so long to replace an officer. Chief Wagner stated there can be various reasons-some can be litigation issues, it could depend on where we are at on the list or the list may have to be refreshed.

Elizabeth Cichello – Barrett Township – Asked how many hours of service the department provides to Barrett. Chief stated Barrett's 2017 contribution was \$512,000.00 and the hours per month were 549. Cichello also asked if John Seese was not in attendance at the commission meeting can another Barrett supervisor sit in for him. Francis DePiano stated it is not allowed, however he is kept up to date on what transpired.

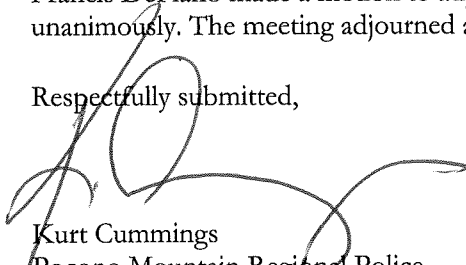
Alma Ruiz-Smith asked if the Commission would consider changing the meeting from 7:00 p.m. to 6:30 p.m. Chairman Moyer stated the meetings have been held at 7:00 pm since inception and he'd prefer to keep it at 7:00 p.m. as did other commission members.

**ADJOURNMENT:**

**Motion:**

Francis DePiano made a motion to adjourn the meeting, seconded by Brendon Carroll. The motion passed unanimously. The meeting adjourned approximately 7:55 p.m.

Respectfully submitted,



Kurt Cummings  
Pocono Mountain Regional Police  
Treasurer