

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION
REGULAR BUSINESS MEETING
14 MAY 2019**

PRESENT:

| | | |
|--------------------|--------------------------|------------------|
| DAVID W MOYER | -TOBYHANNA TOWNSHIP | -CHAIRMAN |
| FRANCIS DePIANO | -TUNKHANNOCK TOWNSHIP | -VICE CHAIRMAN |
| KURT CUMMINGS | -COOLBAUGH TOWNSHIP | -TREASURER |
| CLAUDETTE WILLIAMS | -BOROUGH OF MOUNT POCONO | -SECRETARY |
| BRENDON CARROLL | -TOBYHANNA TOWNSHIP | -MEMBER |
| DAVID CARBONE | -TOBYHANNA TOWNSHIP | -MEMBER |
| MIKE PENN | -BOROUGH OF MOUNT POCONO | -MEMBER |
| JUAN ADAMS | -TUNKHANNOCK TOWNSHIP | -MEMBER |
| LYNN KELLY | -COOLBAUGH TOWNSHIP | -MEMBER |
| TONY LAMANTIA | -COOLBAUGH TOWNSHIP | -MEMBER |
| JOHN SEESE | -BARRETT TOWNSHIP | -MEMBER |
| CHRIS WAGNER | | -CHIEF OF POLICE |
| HARRY COLEMAN | | -SOLICITOR |

CALL TO ORDER:

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

ROLL CALL:

APPROVE MINUTES:

Motion:

Francis DePiano made a motion to adopt the minutes of 09 April 2019, seconded by Brendon Carroll. The motion passed unanimously.

APPROVE BILLS:

Motion:

Francis DePiano made a motion to approve the Bill-pack of 14 May 2019 in the amount of \$351,016.24, seconded by Brendon Carroll.

Lynn Kelly asked about the Colonial Auto Purchase. Chief explained that it is an unmarked purchased with the insurance check from car #3.

With no additional comments or questions, the motion passed unanimously.

POLICE REPORT:

Total calls for the month of April were 1151 consisting of 1072 Complaints and 79 Accidents. There was a total of 99 Criminal Arrests, 204 Traffic Arrests, 188 Traffic Warnings and 8 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

Motion:

Francis DePiano made a motion to accept the April Police Report, seconded by Kurt Cummings.

Mike Penn asked about the state funded programs for traffic citations. Chief Wagner explained that the department participates in waves of Aggressive Driving, Buckle-Up Pa, Click It or Ticket. With no additional comments or questions, the motion passed unanimously.

VEHICLE REPORT:

Chief reviewed the mileage and expense report for April.

Motion:

Francis DePiano made a motion to accept the April Vehicle Report, seconded by Brendon Carroll.

Kurt Cummings asked how the rotation of the vehicles is done. Chief explained that officers are assigned to certain vehicles. Newer cars go to senior officers and supervisors. Vehicles are usually kept to a maximum of two shifts per day.

With no additional comments or questions the motion passed unanimously.

- **New Vehicle Quote**

Chief Wagner went over the new vehicle quotes as follows: 2020 Police Interceptor Utility Base AWD-New Holland in the amount of \$34,662.00 along with the P&D - upfit of \$12,595.00 and the Watch Guard in car camera for \$4995.00 bringing the total to \$52,252.00. Chief stated we budgeted for 4 cars this year. Chief Wagner asked for a motion to purchase 4 new vehicles.

Motion:

David Carbone made a motion to purchase 4 new vehicles, seconded by Brendon Carroll. The motion passed unanimously.

NEW BUSINESS:

- **2019-2020 Insurance Renewal Quotes**

Chief Wagner reviewed insurance quotes with the commission. Knowles Associates quote of \$268,206.00 and Brown & Brown of \$188,064.00.

It was asked if Brown & Brown was an introductory rate. Chief Wagner stated he questioned if it was an introductory rate and was told it was not. It is not anticipated that it would jump up, however Chief stated if it did; we would have to explore other options.

Lynn Kelly asked if the quotes could have been distributed to the commission prior to the meeting. Chief explained they were just received.

It was asked if the Chief had rating on Brown & Brown. Chief stated he did not know of the rating however; Tunkhannock Township uses them. (open conversation on Brown and Brown)

Motion:

Francis DePiano made a motion to go with Brown & Brown of Lehigh Valley, the motion was seconded by David Carbone. The motion passed unanimously.

- **1st Quarter 2019 Budget Review**

Chief went over the 1st Quarter Budget Review. Overall budget was at 19.7 % - 1st Quarter was under 5.3%

- **1st Quarter 2019 Treasurers Report**

General Fund-\$3,093,010.68, Prescription Fund-\$26,078.42, Capital Projects Fund-\$15,043.98, Asset Forfeiture Fund-\$418,869.45, Capital Reserve Fund-\$229,961.91, Police Pension Fund-\$22,318,017.43, Non-Uniform Pension Fund-\$192,027.99

Motion:

Francis DePiano made a motion to accept the 1st Quarter 2019 Treasurer Report, seconded by Brendon Carroll. The motion passed unanimously.

- **New Job Description**

Detective Sergeant Position – has been individualized which blends the Detective Corporal Position and Sergeants Position – the position oversees Criminal Investigations Unit on the day to day operations as well as involvement in the Accreditation Program and overseeing the Court Liaison Program. The description additionally covers the essential functions of a police officer.

Motion:

Francis DePiano made a motion to accept the New Job Description of Detective Sergeant, seconded by Juan Adams.

Ms. Kelly asked for verification that this is a new job description not a new position. Chief reiterated it is a job description.

With no additional comments or questions the motion passed unanimously.

UPDATE:

- **Member Municipality Concerns**

Tobyhanna Township – N/A

Tunkhannock Township – N/A

Coolbaugh – Lynn Kelly asked if the amount approved for the new vehicles included the cameras. The Chief stated it did. She then wanted clarification that we were not voting on the proposal for the cameras. Chief explained that we are not voting for the overall proposal, because some of that proposal will not come out of commission funds. It will partially be funded by the DA's Office from Asset Forfeiture and the LSA Grant. If we did not get funds from the LSA Grant, we built funds into our budgeted upfit.

Mount Pocono – Mike Penn - Acknowledged National Police Week. He requested more patrols on Knob Road. Mr. Penn asked for an update on the hit and run. Chief stated there was nothing he could report publicly.

Barrett Township – N/A

- **25th Year Anniversary**

June 29, 2019 has been set for the 25th Anniversary Celebration. Logo & Essay contest will be held with cash rewards \$300.00 for the top logo and \$100.00 for the top essays from the Elementary, Jr. High and High Schools with a deadline of June 5th, 2019. June 6th they will be Judged. The logo will be used on a coffee cup

and challenge coin. We will be doing building tours and have our specialized units available for demonstrations.

- **2020-2022 Collective Bargaining**

Chief stated we have received a wish list from the Officers' Association, some preliminary contact has been made with the commission. Bargaining Committee Meeting was set for May 23, 2019 at 9:00 a.m.

- **2020 Hiring Process**

Written test will be July 13, 2019 and the P/T is scheduled for August 10, 2019. Advertising will start this week.

- **Promotional Process**

10 officers have applied for the promotional test that will take place on September 7, 2019. This test will be put together by Harrisburg Community College, it includes basic knowledge of the PA Crimes code, Vehicle Code, Rules of Criminal Procedure, and Policy and Procedure.

- **Pension**

Next quarterly pension meeting is May 21, 2019.

- **Community Events/Letters of Support**

April 8th- Sgt. Posluszny did a tour of Headquarters for the Boy Scouts

April 18th- Chief Wagner attended Career Pathways Force at Northampton Community College

April 22nd- Officer Michaels did an interview for the Monroe County Vacation Bureau on littering

April 28th- Det. Bohrman took part in the drug take back program

April 30th- Sgt. Posluszny did a tour of Headquarters for the Boy Scouts

Chief mentioned graduation for our new officers is June 12th

PUBLIC PARTICIPATION

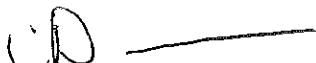
None

ADJOURNMENT:

Motion:

Francis DePiano made a motion to adjourn the meeting, seconded by Kurt Cummings. The motion passed unanimously. The meeting adjourned approximately 7:40 p.m.

Respectfully submitted,



Claudette Williams
Pocono Mountain Regional Police
Commission Secretary