

**POCONO MOUNTAIN REGIONAL POLICE COMMISSION  
REGULAR BUSINESS MEETING  
13 AUGUST 2019**

**PRESENT:**

DAVID W MOYER	-TOBYHANNA TOWNSHIP	-CHAIRMAN
FRANCIS DePIANO	-TUNKHANNOCK TOWNSHIP	-VICE CHAIRMAN
KURT CUMMINGS	-COOLBAUGH TOWNSHIP	-TREASURER
CLAUDETTE WILLIAMS	-BOROUGH OF MOUNT POCONO	-SECRETARY
BRENDON CARROLL	-TOBYHANNA TOWNSHIP	-MEMBER
MIKE PENN	-BOROUGH OF MOUNT POCONO	-MEMBER (7:05)
LYNN KELLY	-COOLBAUGH TOWNSHIP	-MEMBER
JOHN SEESE	-BARRETT TOWNSHIP	-MEMBER
CHRIS WAGNER		-CHIEF OF POLICE

**ABSENT:**

DAVID CARBONE	-TOBYHANNA TOWNSHIP	-MEMBER
JUAN ADAMS	-TUNKHANNOCK TOWNSHIP	-MEMBER
TONY LAMANTIA	-COOLBAUGH TOWNSHIP	-MEMBER
HARRY COLEMAN		-SOLICITOR

**CALL TO ORDER:**

The Regular Business Meeting of the Pocono Mountain Regional Police Commission was held at the Pocono Mountain Regional Police Building and called to order at 7:00 p.m. by Chairman Moyer with the Pledge of Allegiance.

**ROLL CALL:**

**APPROVE MINUTES:**

**Motion:**

Francis DePiano made a motion to adopt the minutes of 9 July 2019, seconded by Kurt Cummings.

Mike Oser asked if the minutes were not in the packet how can the public make a comment. Chief explained that they do not go in the public packet until they are approved. Lynn Kelly made a comment stating that the minutes are public record once in open meeting. Brendon Carroll disagreed with Ms. Kelly stating that the minutes are a draft at that point and there could be changes.

With no additional comments or questions the motion passed, with Claudette William and John Seese abstaining.

**APPROVE BILLS:**

**Motion:**

Francis DePiano made a motion to approve the Bill-pack of 13 August 2019 in the amount of \$256,422.85, seconded by Brendon Carroll. The motion passed unanimously.

**POLICE REPORT:**

Total calls for the month of July were 1387 consisting of 1296 Complaints and 91 Accidents. There were a total of 118 Criminal Arrests, 210 Traffic Arrests, 206 Traffic Warnings and 18 Ordinance Arrests.

Chief Wagner went over the monthly and year to date activity numbers per municipality as well as the UCR Crime Stats.

**Motion:**

Francis DePiano made a motion to accept the July Police Report, seconded by Kurt Cummings.

Vincent Massaro commended the department for their work on the recent homicide and robberies.

With no additional comments or questions the motion passed unanimously.

**VEHICLE REPORT:**

Chief Wagner stated we are still waiting on the new cars to be released. Once received we will look at which cars will be replaced. Chief reviewed the mileage and expense report for July.

**Motion:**

Francis DePiano made a motion to accept the July Vehicle Report, seconded by Brendon Carroll.

Mr. Oser asked what is seafoam? Brendan Carroll addressed the question stating it is a fuel preservatives and fuel system cleaner.

With no additional comments or questions the motion passed unanimously.

**ANNUAL PENSION REPORT:**

Alexander Goldsmith, from PFM presented and reviewed the quarter ending June 30, 2019. The beginning Quarter market value was \$22,354,441.00 with net flows (149,147.00) and return on investment of \$745,988.00. The ending market value as of June 30, 2019 was \$22,951,283.00.

Lynn Kelly asked questions regarding specific pages of the report and Mr. Goldsmith responded accordingly.

**NEW BUSINESS:**

- 2020 Budget Committee – Francis DePiano, Lynn Kelly, Mike Penn, John Seese, Dave Moyer
- Electricity Renewal – Chief Wagner asked for a motion to sign a contract with AEP Energy at a rate of .05930 kwh for 36 months.

**Motion:**

Claudette Williams made a motion to sign a contract with AEP Energy at the rate of .05930 kwh for 36 months seconded by Francis DePiano. The motion passed unanimously.

- 2<sup>nd</sup> Quarter Treasurer Report – General Fund- \$3,588,787.42, Prescription Fund - \$21,795.40, Capital Projects Fund - \$15,070.98, Asset Forfeiture Fund - \$415,304.94, Capital Reserve Fund - \$220,550.49, Police Pension Fund - \$22,936,154.82, Non-Uniform Pension Fund - \$199,197.23.

**Motion:**

Francis DePiano made a motion to accept the 2<sup>nd</sup> Quarter Treasurer Report, seconded by Brendon Carroll. The motion passed unanimously.

- 2<sup>nd</sup> Quarter Budget Review – Chief Wagner went over the Budget to Actual review reporting that the budget is at 41.2% under budget at about 9%

**Motion:**

Kurt Cummings made a motion to accept the 2<sup>nd</sup> Quarter Budget Review, seconded by Francis DePiano. The motion passed unanimously.

**UPDATE:**

- **Member Municipality Concerns**

Tobyhanna Township – N/A

Tunkhannock Township – N/A

Coolbaugh – Thanked the Chief for using Savvy Citizen

Mount Pocono – N/A

Barrett Township – N/A

- **2020-2022 Collective Bargaining** – Chairman Moyer stated negotiations were moving along and should be complete within the next few weeks.
- **2020 Hiring Process** – Physical Fitness test is set for August 25, 2019
- **Promotional Process** – date set for September 7, 2019
- **Parking lot Seal-Coating** – Chief Wagner referred to the three quotes presented at the July 9, 2019 meeting from Pocono Spray Patching, \$6,630.00 – CSI Asphalt Maintenance, \$11,050.00 – Barker & Barker, 15,000.00. Due to the disparity in the quotes the motion was tabled last month. Additional references along with a reference from Lynn Kelly were obtained for Pocono Spray Patching.

**Motion:**

Francis DePiano made a motion to accept the bid of Pocono Spray Patching in the amount of \$6,630.00. The motion was seconded by John Seese.

It was questioned if the quotes were comparable. The Chief stated the he did question the square footage and it is where it needs to be.

With no additional comments or questions the motion passed unanimously.

- **Speed Studies** – Barrett Township – Lake Road, July 5<sup>th</sup> to July 11<sup>th</sup>, Tobyhanna Township – Route 940 at 314 (westbound) July 11<sup>th</sup> to July 25<sup>th</sup>, Tunkhannock Township – Stoney Hollow Rd July 25<sup>th</sup> to August 6<sup>th</sup>
- **Community Events / Letters of Support**

**Community Events**

July 3 – Sgt. Posluszny, Ofc. Lutkowski, K9 Flip did a SWAT and K9 demo at Camp Minsi Boy Scouts

July 4 – Ofc. Michaels and Ofc. Metzger rode motorcycles in the Buck Hill 4th of July Parade

July 7 – Ofc. Soto and Ofc. Price set up a table at the PCP Field Day

July 9 – Ofc. Smelas and Tracy Fox spoke at the Mt Pocono Library on bike and car seat safety

Ofc. Wile set up a table at the Barrett Rotary Club Concert in the Park

July 13–Ofc. Chaffee and Ofc. Jesse Bohrman set up a table at the Tobyhanna Township Community Day

July 14-19– Ofc. Wile worked as a camp counselor at the PA State Police Camp Cadet

July 14–Ofc. Smelas and Ofc. Chaffee rode their mountain bikes in the Linda Creed Breast Cancer 5k at the Pocono Mtn West High School

July 15&16–PMRPD Honor Guard performed at the PA Chiefs of Police Conference held at Kalahari.

July 17–Sgt. LaRue and Sgt. Posluszny drove the Bearcat to Camp Cadet where they spoke about armored vehicles and duties and functions of a SWAT team

July 24–Ofc. Smelas and Tracy Fox ran a bicycle safety event at the Coolbaugh Mountain Center. They checked bikes for safety and handed out helmets to the kids

July 28–PMRPD Honor Guard set the colors at the Pocono Raceway NASCAR Race

Letters of Support

Highway Safety Network - Thanked Officer Smelas for attending the Mountain Center-Bike Safety Program for Head Start students. Additionally, Chief Wagner thanked Tracy Fox for all her hard work.

Christopher Ruggiano – appreciation for law enforcement

Letter of thanks to Officer Derek Chaffee helping to resolve a civil dispute

Mike Penn thanked the Chief and Officer Nero for their help regarding an ongoing problem on Winona Rd involving squatters.

**PUBLIC PARTICIPATION:**

Vincent Massaro – requested copy of the speed studies in public packet. Chief stated that would be fine.

**ADJOURNMENT:**

**Motion:**

Francis DePiano made a motion to adjourn the meeting, seconded by Chairman Moyer. The motion passed unanimously. The meeting adjourned approximately 8:05 p.m.

Respectfully submitted,



Claudette Williams  
Pocono Mountain Regional Police  
Commission Secretary